



**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, October 19, 2016  
4:00 P.M.**

**Northwest Reno Library  
2325 Robb Drive  
Reno, NV 89523**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT [www.washoecountylibrary.us](http://www.washoecountylibrary.us); and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

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Administration  
301 South Center Street  
P.O. Box 2151, Reno, Nevada 89505  
(775) 327-8341  
[www.washoecountylibrary.us](http://www.washoecountylibrary.us)

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of September 21, 2016
- 4) Old Business  
None
- 5) New Business
  - a. *For Possible Action:* Approval to Close North Valleys Library for Renovations beginning on November 15, 2016 with a Tentative Reopening on December 28, 2016.
  - b. *Acknowledgement:* Acknowledgement of Donation Made During the First Quarter of Fiscal Year 2015-2016.
- 6) Reports
  - a. Library Director's Presentation to Include System Programs and Activities, and Friends Report
  - b. Northwest Reno Library Programs, Activities and Operations
  - c. Financial Statements to Include the Monthly Expenditure Comparison and Gift Fund Balances
  - d. Monthly Library Usage
- 7) Public Comment and Discussion Thereon – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 8) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops
- 9) Adjournment

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, SEPTMEBER 21, 2016**

The Board met in regular session at the Incline Village Library, 845 Alder Ave, Incline Village, Nevada.

Chair Wilson called the meeting to order at 4:01 p.m.

**1) ROLL CALL**

Board Members Present: Wendy Alderman, Sara Sattler, Jean Stoess, Derek Wilson and Zanny Marsh (via telephone)

County Staff Present: Assistant District Attorney Herb Kaplan

Public Present: Al Stoess

**2) PUBLIC COMMENT**

None

**3) APPROVAL OF MEETING MINUTES**

**a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF AUGUST 17, 2016**

On motion by Trustee Stoess, seconded by Trustee Sattler, which motion duly carried, the Board approved the meeting minutes from the Library Board of Trustee meeting of August 17, 2016. All in favor, none opposed.

**4) OLD BUSINESS**

None

**5) NEW BUSINESS**

**a. SPANISH SPRINGS LIBRARY GALLERY FURNITURE REQUEST FOR USE OF GIFT FUNDS NOT TO EXCEED \$12,000.00**

Julie Machado, Spanish Springs Managing Librarian, provided the history of changes that have taken place at the Spanish Springs Library summarizing the desire to create an atmosphere pleasing for patrons to sit and enjoy gallery displays.

Upon questioning by the Board, Ms. Machado clarified the following:

- The gallery area currently has no seating area and is standing space only.
- Gallery Artwork changes on a monthly basis, some rotate between multiple libraries.
- Displayed artwork comes from a variety of sources including Sierra Arts and individuals who would like to display their work.
- Spanish Springs is currently working with the Museum of Arts to acquire better lighting for the displays.

- Fabric chosen for seating is commercial grade and easy to clean.
- The funding for the request is available in the Spanish Springs Gift Fund budget and comes mostly from small booksales, Bucks for Books and coin donations from the wishing well.
- The request exceeds the quote with a cushion to allow for any potential increased costs that would require staff to request an increase at a later date. The quote includes delivery, installation and replacements.

On motion by Trustee Alderman, seconded by Trustee Sattler, which motion duly carried, the Board approved the use of Spanish Springs Library gift funds, up to \$12,000, to purchase furniture for the gallery area. All in favor, none opposed.

**b. NORTH VALLEYS LIBRARY REMODEL REQUEST FOR USE OF GIFT FUNDS AND FUND RAISED MONIES NOT TO EXCEED \$40,000.00**

Director Scott referred to staff report explaining the intent of the Library System to expand and remodel the North Valleys Library during the time of required closure for carpet repair. He noted that the North Valley Gift Funds balance is currently around \$20,000 and the Library System is looking to fund-raise the balance. At this time, the Library System has received \$300 and Commissioner Herman has promised \$750 towards the remodel and expansion. He stated that the closing date at this time is October 24, 2016.

Upon questioning by the Board, Jonnica McClure, North Valleys Managing Librarian, clarified the following:

- Through meetings with the County and selected vendors, a plan has been set in place as accurate as possible to account for closure dates. North Valleys Library staff have included plans for worse case scenarios.
- Closure time frames will be minimal as possible. This includes the North Valleys meeting room to be either the first or the last done as the following events will continue during closure: November Library Board of Trustee Meeting, Halloween events, Early Voting, and weekly programs as able.
- Project plan notations of "Staff buy-in" (page 2 of supporting document) references support of the project and the desired outcome, not financial support.

On motion by Trustee Marsh, seconded by Trustee Alderman, which motion duly carried, the Board approved the remodel request as written. All in favor, none opposed.

**c. EXPANSION FUND REPORT**

Director Scott referred the Board to the report prepared by the County Budget Department showing where the Expansion Fund is currently sitting. Total fund balance increased over the last year by \$359,281.00 and total expenditures also increased by \$315,473 with the addition of new staff to open 4 more branches on Mondays.

Upon the question by Trustee Alderman, asking if Expansion Funds could be put aside for a new North Valleys Library, Director Scott explained that Expansion Funds would not be able to build up enough funding based upon the property tax structure and limits to do so.

Chair Wilson noted that original legislation allowed the Library to use the funds as deemed necessary and stated his belief of the importance of the Library Board of Trustees building a vision for the future of the Expansion Funds. He stated that, although not enough to build a new library, the fund holds a substantial amount to work towards other options.

Trustee Sattler stated that recent Expansion Fund expenditures have resulted in a boost to the Library System as anticipated.

Director Scott informed the Board of the Library's intent to look towards a new tax sooner rather than later. He also noted that the Expansion Fund discussion can be included in the Strategic Plan meeting agenda when scheduled in the next year.

**d. WCLS ANNUAL REPORT FY2015-2016**

Director Scott provided a Powerpoint presentation that he stated would be included in the, soon to be scheduled, Joint BCC/LBOT meeting. He is pending response from the County as to the exact date meeting date in October 2016.

**6) REPORTS**

**a. LIBRARY DIRECTOR'S PRESENTATION TO INCLUDE SYSTEM PROGRAMS AND ACTIVITIES, AND FRIENDS REPORT**

The Library Board reviewed the information submitted in the packet.

Director Scott provided a Powerpoint presentation, updating the Board on Library System activities, programs, outreach and operations for the month of July 2016.

**b. INCLINE VILLAGE PROGRAMS, ACTIVITIES AND OPERATIONS**

The Library Board reviewed the information submitted in the packet.

Pam Rasmussen, Incline Village Managing Librarian, referred the Board to the report provided in the packet for highlights. She informed the Board that the popcorn provided was made by the new popcorn machine purchased through grant funding from Friends of the Washoe County Library.

**c. FINANCIAL STATEMENTS TO INCLUDE THE MONTHLY EXPENDITURE COMPARISON AND GIFT FUND BALANCES**

The Library Board reviewed the information submitted in the packet

**d. MONTHLY LIBRARY USAGE**

The Library Board reviewed the information submitted in the packet

**7) PUBLIC COMMENT**

Al Stoess thanked Debi Stears, Resources Librarian, for her assistance with accessing e-books and John Andrews, Internet Librarian, for the introduction to Lynda.com. He also noted he would like to see more years of meeting minutes on the library website.

Julie Machado, Spanish Springs Managing Librarian, invited the Board to Indie Author Day on October 9, where independent author Mark Maynard, will be present to discuss his book. She also noted that one of the Spanish Springs volunteer run programs received recognition and one of the volunteers, Danny Waldrop, received a Meritorious Service Medal from the Washoe County Sheriff's Office on September 13, 2016.

**8) BOARD COMMENT**

Trustee Sattler asked when the new Board pictures would be posted to the website. She was advised we are pending two photos and they would be posted once all were received.

**9) ADJOURNMENT**

Chair Wilson adjourned the meeting at 5:07 pm

**TO:** Library Board of Trustees

**FROM:** Jonnica McClure, North Valleys Library, Managing Librarian

**RE:** Approval to Close North Valleys Library for Renovations Beginning on November 15, 2016 with a Tentative Reopening on December 28, 2016.

**DATE:** October 19, 2016

**Background:** At the September Board meeting, the Board was presented with renovation plans for the North Valleys Library. The Board approved the plan as submitted. The Library System has determined the date of closing to be November 15, 2016 after communication scheduling with the various involved vendors providing the renovations. The Library System is looking at a soft reopening on December 28, 2016.

**Recommendation:** The Washoe County Library Board of Trustees approve the closure of the North Valleys Library beginning November 15, 2016, with a soft re-opening anticipated for December 28, 2016 pending RFID implementation.

**TO:** Library Board of Trustees  
**FROM:** Andrea Tavener, Development and Public Information  
**RE:** Acknowledgment of Donations Made During the First Quarter of Fiscal Year 2016-2017  
**DATE:** October 19, 2016

**Background:** Washoe County Library System receives monetary and in-kind donations throughout the year that assist in providing services and materials. These donations are greatly appreciated by Library staff and the public and are normally brought to the Board on a quarterly basis.

In this acknowledgment, the list includes the names of donors from July 1 - September 30, 2016. The attached document identifies all cash donations and grants totaling \$ 8,439.25 and in-kind support.

**Recommendation:** Staff recommends that the Trustees accept the attached report and acknowledge the named library supporters for the first quarter of Fiscal Year 2016-2017.



We receive monetary and in-kind donations throughout the year that assist in providing services and materials. These donations are greatly appreciated by the Library Board of Trustees, staff and the public.

The list includes the names of donors from July 1, 2016 through September 30, 2016

**Cash Donations: \$ 5,639.25**

- Anonymous
- Mary Bayer
- Harriett Clarke
- Anthony Czarnik
- JoD Davison
- Patty Engels and Dick Medland
- Friends of Washoe County Library
- Martha Kapeghian
- Carol Lloyd and David Smith
- Parporn Metharom and John Ogorman
- Sharon Painter
- Melanie Perish
- Lois Carole Shimotori
- Katherine Stark
- Patricia Sauer Wilson

**Non-Cash Donations**

- Anonymous
- Sherry Sanders

**Non-Cash Donations-Free Programs**

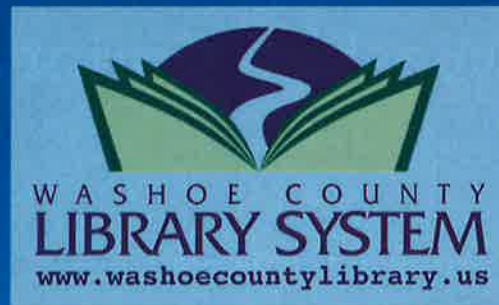
- Connor Christiansen – Hubble Skateboards
- Community Foundation of Western Nevada
- Bridget Cornell, TRPA, Tiny House Panel
- Sean and Tara Flanagan, Tahoe Tiny, Tiny House Panel
- Marie Fong
- Grace Fujii
- Rebecca Holwick – Peanut Butter & Jellyfish
- Don Jeppson, WC CSD, Tiny House Panel
- Eli Meyer, MWA Inc, Tiny House Panel
- Moana Nursery
- Northern Nevada Literacy Council
- Paws 4 Love
- Jennifer Raines
- Truckee Meadows Parks Foundation
- Washoe County Sheriff's Office Mounted Horse Unit
- Karen Wikander, Nevada Humanities

**Amazon Wish List**

- Amanda
- Irina Axelrod Angres
- Anonymous
- Kim Bellows
- Patti Bengtson
- Harold Biegler
- Leonard Crowe
- Danielle
- Carrie Dowty
- Jennifer Donohue
- Elena
- Fanuel
- Amber Flippo
- Davion Fuqua
- Larissa Garr
- Megan Godfrey
- Patrick Hardin
- Kathleen M. Hyde
- Jacob
- Chris Jensen
- Elizabeth Kang
- Mary Elizabeth King
- Kristine
- Laura C. Leonard
- Pauline Leoncio
- Brierley Grace McCubbins
- Joy Moorehead
- Pamela L Mueller
- Tom Nance
- Beverly Napierski
- Nancy Piercy
- Laurie Porter
- Linda Reed
- Steven Reich
- Joanna Roberts
- Kerry A. Ross
- Carol Ruden
- Laura K Scace
- Mary Segraves
- Elizabeth Smith
- Debi Stears
- Loraine Steinmeyer
- Gregory Thomas
- Ivette Velazquez
- Erin Villaneva

- Trudy Wallace & Sophia Nielsen
- Chandra Walters
- Teresa Wylie
- Zebrack

We strive to ensure that our donors and supporters are recognized accurately. If we have inaccurately not listed you, or if a mistake has been made, please let us know so we can correct it. Thank you!



# Washoe County Library System Monthly Report

September 2016

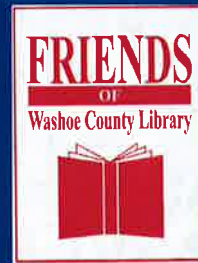
Connect

Gather

Explore

# Friends of the Washoe County Library

- Friends of Washoe County Library Board of Directors met October 5, at their Book Sale site in the Reno Town Mall.
- National Friends of Libraries Week is October 16-22, 2016.
- Join us as the Board of County Commissioners recognizes our local FRIENDS on Tuesday, October 18, 10am.
- September Book Sale totaled \$16,977!
- Current membership is at 738!
- Upcoming Book Sale:
  - November Book Sale @ Reno Town Mall
  - November 12-20, 2016
  - Hours: 10a.m. to 5p.m.
  - Featured this Sale: Christmas Everywhere
- Next Meeting: Wednesday, November 2, 4:00pm @ the Sierra View Library
- Annual Friends Meeting Wednesday, November 2 at 5:30pm @ the Sierra View Library



# Programs

## System-wide

- 30 Million Word Deficit Display at South Valleys Library
- 2016/17 UNR Performing Arts Series (FWCL funded)
  - R. Carlos Nakai: Native American Flute
    - September 13 @ Spanish Springs (87)
    - September 14 @ Downtown Reno (51)
  - Julie Fowlis: Exploring Gaelic Music
    - October 11 @ the Northwest Reno
    - October 12 @ South Valleys Library
    - October 12 @ the Incline Village Library



# Programs

## Branches

- Downtown Reno
  - Pokémon Go Convention
  - Nevada Library Association: Northwest Section host
- Incline Village
  - Tahoe Talks Recreational Marijuana
  - Cane Masters (self-defense for seniors)
  - Tiny Homes Panel
  - Firemen story time
- Northwest
  - Herb Gardening & Edible Flowers
- South Valleys
  - Reno Fiber Guild
  - Full STEAM Ahead



# Collections

- Most used databases:
  - Ebsco (45% of use)
  - Lynda.com (30% of use)
- Downloads 30,432
  - Ebooks 21,376
  - Audiobooks 9,020
- RFID
  - Radio Frequency Identification Project
  - Contract should go to BCC in November
  - Project should be completed December 31, 2017



**EBSCO**

**OverDrive**  
GET THE APP





# Outreach

- Downtown Reno
  - Washoe Innovations High School = 13
  - Honors Academy of Literature = 56
- Incline Village
  - Robin Barnett visited The Incline Village Nursery School and the Lake Tahoe School Pre-K classes to talk about the library and promote 1,000 Books Before Kindergarten.
- North Valleys
  - Jonnica attended the North Valleys Neighborhood Advisory Board (NAB Ward 4) meeting
  - 1st Grade:
    - 4 classes tour of NV facility – Stead Elementary (all students in classes issued cards) 98 students
    - Visit to Gomes Elementary (all second grade students issued cards)
  - Discarded but good-condition Easy books donated to WSCD for distribution to students in the Read and Succeed program



- WSCD 8th Grade Career Expo on both Thursday and Friday, November 3 and 4
- SO and RN @ the Nevada Museum of Art's Hands ON! Second Saturday <http://www.nevadaart.org/calendar/2016/11/>, Saturday, November 12, 10am-4pm—Story Times, hands-on art activities, live performance, and more—plus FREE admission!
- John, Joan and Beate presented to two classes of 32 UNR Education Students

# Outreach

## South Valleys

Galena Fest. Chris Badolato and Eric Middleton share library information with 50+ with trail runners, mountain bike racers, walkers, kids, and other attendees. Westergard Elementary. Chris Badolato and Kristen Ryan coordinated with Northwest Reno Branch

## Spanish Springs

Sepulveda 1st grade: 1 outreach, 130 people: Jana, Aurora, Ann

Preschool Outreach

Purple Door Preschool

Hungry Valley Headstart

Reno Sparks Indian Colony (RSIC) Headstart

Hungry Valley 1st grade prep

Hungry Valley 1st grade prep: 1st graders and a few second graders that cannot read, or can barely read

Shaw Middle School librarian outreach

## Sierra View

Bailey Charter School visit on 9/7 - 75 ppl

Exhibitor table at Senior Fest in Reno Town Mall on 9/6, interacted with 250 people, distributed WCLS water bottles, promoted e-books, Fall Financial Series, and other resources

Smithridge Pre-K tour at SV on 9/14 - 7

Family Shelter outreach storytime on 9/16 - 10

Visits to 5th and 1st grade classes at Echo Loder Elementary on 9/20 - 82

# Media Appearances

- KTVN Channel 2: North Valleys Project  
<http://www.ktvn.com/category/170899/video-landing-page?autoStart=true&topVideoCatNo=default&clipId=12759837>
- KOLO Channel 8: North Valleys Project  
<http://www.kolotv.com/content/news/North-Valleys-Library-looking-for-help-for-renovation-394987461.html>
- KRNV Channel 4: North Valleys Project  
<http://mynews4.com/news/local/north-valleys-library-to-close-for-renovations-upgrades>
- Sierra Sun: Medical Marijuana: Incline Village  
<http://www.sierrasun.com/news/opinion/opinion-recreational-marijuana-in-nevada-hot-topic-next-week-in-incline/>
- Sparks Tribune: 1,000 Books Before Kindergarten  
<http://sparkstrib.com/2016/09/21/local-libraries-launch-1000-books-before-kindergarten-program/>



# Operational

- North Valleys Fundraiser Launched
- 1,000 Books before Kindergarten Launched
- Met with Gerlach Principal Rick Taylor to ensure sustainable public library services to the Gerlach community
- Start-up School Student on One Million Cups launching PROBE



## Ongoing Issues

- North Valleys Project (Recarpet, Repaint, move shelving, move technology)
- Sierra View Bathroom (Burlington Coat Factory is currently doing construction on its bathroom)
- Review Lighting for Northwest Reno and Incline Village (both have had after hours vandalism in the last six months, both fire related.) (Also the break-in to the storage shed at Northwest).



# Upcoming

## Operational/Promotional

- Early Voting starts October 22<sup>nd</sup>
- Food For Fines November 1-30
- Reno Big Horns Fundraiser Book Drive



# Upcoming

## Upcoming Programs

- Spellbinders Magic Extravaganza
- 2016 Fall Family Estate Planning Workshop Series Fall 2016
- Historic Reno Preservations Society (HRPS) presents:  
Meet Jack Harpster, author of Genesis of Reno: The History of the Riverside Hotel and the Virginia Street Bridge on Sunday, October 30, 1-2:30pm @ the Downtown Reno Library
- 2016-2017 UNR Performing Arts Series  
[www.unr.edu/pas](http://www.unr.edu/pas) @ WCLS (FWCL funded)  
BodyVox + Amphion String Quartet: Cosmosis  
[http://bodyvox.com/\[bodyvox.com\]](http://bodyvox.com/[bodyvox.com])  
Tuesday, November 1, 5pm @ the Sierra View Library
- Incline Village  
Tahoe Talks (2nd Tuesdays monthly, Religious Liberty in October and Living with Wildlife in November)  
Tahoeberfest community outreach event  
Annual Quilt Expo: October 15<sup>th</sup>
- NV Reads! October 2016-February 2017 The Nevada Center for the Book, a program of the Nevada State Library, Archives and Public Records, introduces Grind by Nevada author Mark Maynard [www.markmaynard.info](http://www.markmaynard.info), as the 2016 NV Reads title.  
Sunday, October 9, 2pm-4pm @ the Spanish Springs Library as part of Indie Author Day (not featured in State supplied flyer above because it is not a specifically a NV Reads event)  
Thursday, October 13, 3pm-5pm @ the South Valleys Library  
Tuesday, November 15, 6:30pm-8:30pm @ the Incline Village Library  
Sunday, November 20, 1pm-3pm @ the Downtown Reno Library



# Thank you!

Connect

Gather

Explore



**TO:** Library Board of Trustees  
**FROM:** Kristin Reinke, Northwest Managing Librarian  
**RE:** Northwest Reno Library Programs, Activities and Operations  
**DATE:** October 19, 2016

There is no written material on this item.  
An oral report will be made at the meeting

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

GENERAL FUND

F/Y 2016 / 2017

12-Oct-16

<u>TITLE</u>	<u>CURRENT YEAR</u>			<u>PRIOR YEAR</u>			
	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 5,450,444	\$ 1,334,275	\$ 4,116,169	\$ 5,467,684	\$ 1,293,218	\$ 4,174,466	24%
EMPLOYEE BENEFITS	\$ 3,003,191	\$ 744,141	\$ 2,259,050	\$ 2,296,996	\$ 587,634	\$ 1,709,362	26%
SERVICES & SUPPLIES	\$ 858,591	\$ 239,135	\$ 619,456	\$ 496,386	\$ 236,797	\$ 259,589	48%
CAPITAL OUTLAY							
<b>TOTAL:</b>	<b>\$ 9,312,226</b>	<b>\$ 2,317,551</b>	<b>\$ 6,994,675</b>	<b>\$ 8,261,066</b>	<b>\$ 2,117,649</b>	<b>\$ 6,143,417</b>	<b>26%</b>

WASHOE COUNTY LIBRARY SYSTEM

DEPARTMENT MONTHLY EXPENDITURE COMPARISON REPORT

WC-1 / EXPANSION FUND

FY 2016 / 2017

12-Oct-16

PRIOR YEAR

CURRENT YEAR

<u>TITLE</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>	<u>BUDGET</u>	<u>EXPENDITURE</u>	<u>BALANCE</u>	<u>%</u>
SALARIES/WAGES	\$ 868,989	\$ 207,005	\$ 661,984	24%	\$ 1,164,278	\$ 149,284	\$ 1,014,994	13%
EMPLOYEE BENEFITS	\$ 450,274	\$ 107,592	\$ 342,682	24%	\$ 495,296	\$ 71,509	\$ 423,787	14%
SERVICES & SUPPLIES	\$ 1,103,603	\$ 297,001	\$ 806,602	27%	\$ 1,002,423	\$ 207,457	\$ 794,966	21%
CAPITAL OUTLAY			\$ -					
<b>TOTAL:</b>	<b>\$ 2,422,866</b>	<b>\$ 611,598</b>	<b>\$ 1,811,268</b>	<b>25%</b>	<b>\$ 2,661,997</b>	<b>\$ 428,250</b>	<b>\$ 2,233,747</b>	<b>16%</b>

ITEM 6c

<b>GIFT FUND BALANCE AS OF SEPTEMBER 30, 2016</b>				
<b><u>BRANCH</u></b>	<b><u>TOTAL</u></b>	<b><u>DESIGNATED RESTRICTED USE</u></b>	<b><u>AVAILABLE GENERAL</u></b>	
CHILDREN'S COORDINATOR	\$ -	\$ -	\$ -	
DOWNTOWN RENO	\$ 20,059.59	\$ 7,018.25	\$ 13,041.34	
DUNCAN / TRANER	\$ 8,625.07	\$ 8,276.82	\$ 348.25	
GERLACH	\$ 500.00	\$ 500.00	\$ -	
INCLINE	\$ 8,598.17	\$ 2,879.63	\$ 5,718.54	
INTERNET	\$ -	\$ -	\$ -	
NORTHWEST	\$ 12,322.07	\$ 295.63	\$ 12,026.44	
NORTH VALLEYS	\$ 18,019.10	\$ 697.70	\$ 17,321.40	
SENIOR CENTER	\$ 35.79	\$ -	\$ 35.79	
SIERRA VIEW	\$ 11,791.17	\$ 1,225.51	\$ 10,565.66	
SOUTH VALLEYS	\$ 13,604.34	\$ 2,056.73	\$ 11,547.61	
SPANISH SPRINGS	\$ 23,302.06	\$ 2,829.55	\$ 20,472.51	
SPARKS	\$ 22,838.54	\$ 2,023.23	\$ 20,815.31	
SYSTEMS OFFICE	\$ 35,568.84	\$ 35,432.40	\$ 136.44	
SYSTEMWIDE	\$ 147,012.37	\$ 146,245.16	\$ 767.21	
SYSTEMWIDE INTEREST	\$ 97,808.51	\$ -	\$ 97,808.51	
TECHNICAL SERVICES	\$ 65,565.62	\$ 65,504.51	\$ 61.11	
VERDI	\$ 2,389.98	\$ -	\$ 2,389.98	
<b>TOTALS:</b>	<b>\$ 488,041.22</b>	<b>\$ 274,985.12</b>	<b>\$ 213,056.10</b>	

# Washoe County Library System

## Systemwide Monthly Library Usage Statistics Report Fiscal Yrs 2015-2016/2016-2017

	Accumulative		Checkouts		Reference		Patron Computer Use		Library Visits		Digital Visits																																																																																																																																																																														
	2015 - 2016	2016 - 2017	2015 - 2016	% Change	2015 - 2016	2016 - 2017	2015 - 2016	% Change	2015 - 2016	2016 - 2017	2015 - 2016	% Change																																																																																																																																																																													
	145,188	164,272	13.14%	23,910	22,764	20,228	-11.14%	90,649	92,084	1.58%	160,421	24.41%																																																																																																																																																																													
July	137,408	167,937	22.22%	25,481	22,562	19,942	-11.61%	95,827	103,611	8.12%	218,167	7.72%																																																																																																																																																																													
August	142,445	164,949	15.80%	26,409	22,900	20,426	-10.80%	84,519	98,830	16.93%	207,273	0.49%																																																																																																																																																																													
September	145,837	0	0	3,087	22,871	0	0	92,011	0	0	205,955	0																																																																																																																																																																													
October	126,939	0	0	0	18,913	0	0	74,043	0	0	188,732	0																																																																																																																																																																													
November	139,456	0	0	0	21,329	0	0	81,639	0	0	201,106	0																																																																																																																																																																													
December	138,195	0	0	0	22,440	0	0	80,390	0	0	219,260	0																																																																																																																																																																													
January	132,559	0	0	0	22,989	0	0	88,435	0	0	209,689	0																																																																																																																																																																													
February	144,834	0	0	0	25,143	0	0	98,017	0	0	221,278	0																																																																																																																																																																													
March	139,703	0	0	0	23,442	0	0	92,016	0	0	210,286	0																																																																																																																																																																													
April	135,964	0	0	0	21,994	0	0	89,978	0	0	181,959	0																																																																																																																																																																													
May	145,066	0	0	0	20,577	0	0	103,777	0	0	137,913	0																																																																																																																																																																													
<b>Totals</b>	<b>1,673,594</b>	<b>497,158</b>	<b>16.97%</b>	<b>78,887</b>	<b>267,924</b>	<b>60,596</b>	<b>-11.18%</b>	<b>1,071,301</b>	<b>294,525</b>	<b>8.68%</b>	<b>2,362,039</b>	<b>9.73%</b>																																																																																																																																																																													
Totals to Date	425,041	0			68,226			270,995			585,861																																																																																																																																																																														
<table border="1"> <thead> <tr> <th rowspan="2"></th> <th colspan="2"># of Programs</th> <th colspan="2">Program Attendance</th> <th colspan="2"># of Outreach</th> <th colspan="2">Outreach Attendance</th> </tr> <tr> <th>2015 - 2016</th> <th>2016 - 2017</th> <th>2015 - 2016</th> <th>% Change</th> <th>2015 - 2016</th> <th>2016 - 2017</th> <th>2015 - 2016</th> <th>% Change</th> </tr> </thead> <tbody> <tr> <td>July</td> <td>190</td> <td>279</td> <td>46.84%</td> <td>6,114</td> <td>6,492</td> <td>6</td> <td>-33.33%</td> <td>387</td> <td>421</td> <td>8.79%</td> </tr> <tr> <td>August</td> <td>233</td> <td>259</td> <td>11.16%</td> <td>4,642</td> <td>6,354</td> <td>26</td> <td>136.36%</td> <td>783</td> <td>853</td> <td>8.94%</td> </tr> <tr> <td>September</td> <td>249</td> <td>316</td> <td>26.91%</td> <td>5,670</td> <td>7,855</td> <td>22</td> <td>144.44%</td> <td>414</td> <td>1,053</td> <td>154.35%</td> </tr> <tr> <td>October</td> <td>294</td> <td>0</td> <td>0</td> <td>7,844</td> <td>0</td> <td>0</td> <td>0</td> <td>774</td> <td>0</td> <td>0</td> </tr> <tr> <td>November</td> <td>209</td> <td>0</td> <td>0</td> <td>4,376</td> <td>0</td> <td>0</td> <td>0</td> <td>1,690</td> <td>0</td> <td>0</td> </tr> <tr> <td>December</td> <td>262</td> <td>0</td> <td>0</td> <td>5,734</td> <td>0</td> <td>0</td> <td>0</td> <td>274</td> <td>0</td> <td>0</td> </tr> <tr> <td>January</td> <td>280</td> <td>0</td> <td>0</td> <td>5,695</td> <td>0</td> <td>0</td> <td>0</td> <td>1,542</td> <td>0</td> <td>0</td> </tr> <tr> <td>February</td> <td>273</td> <td>0</td> <td>0</td> <td>5,582</td> <td>0</td> <td>0</td> <td>0</td> <td>2,049</td> <td>0</td> <td>0</td> </tr> <tr> <td>March</td> <td>281</td> <td>0</td> <td>0</td> <td>7,104</td> <td>0</td> <td>0</td> <td>0</td> <td>1,489</td> <td>0</td> <td>0</td> </tr> <tr> <td>April</td> <td>300</td> <td>0</td> <td>0</td> <td>6,559</td> <td>0</td> <td>0</td> <td>0</td> <td>861</td> <td>0</td> <td>0</td> </tr> <tr> <td>May</td> <td>287</td> <td>0</td> <td>0</td> <td>6,663</td> <td>0</td> <td>0</td> <td>0</td> <td>294</td> <td>0</td> <td>0</td> </tr> <tr> <td>June</td> <td>280</td> <td>0</td> <td>0</td> <td>6,192</td> <td>0</td> <td>0</td> <td>0</td> <td>485</td> <td>0</td> <td>0</td> </tr> <tr> <td><b>Totals</b></td> <td><b>3,138</b></td> <td><b>854</b></td> <td><b>27.08%</b></td> <td><b>72,175</b></td> <td><b>20,701</b></td> <td><b>54</b></td> <td><b>86.21%</b></td> <td><b>83,217</b></td> <td><b>2,327</b></td> <td><b>46.91%</b></td> </tr> <tr> <td>Totals to Date</td> <td>672</td> <td></td> <td></td> <td>16,426</td> <td></td> <td>29</td> <td></td> <td>1,584</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>														# of Programs		Program Attendance		# of Outreach		Outreach Attendance		2015 - 2016	2016 - 2017	2015 - 2016	% Change	2015 - 2016	2016 - 2017	2015 - 2016	% Change	July	190	279	46.84%	6,114	6,492	6	-33.33%	387	421	8.79%	August	233	259	11.16%	4,642	6,354	26	136.36%	783	853	8.94%	September	249	316	26.91%	5,670	7,855	22	144.44%	414	1,053	154.35%	October	294	0	0	7,844	0	0	0	774	0	0	November	209	0	0	4,376	0	0	0	1,690	0	0	December	262	0	0	5,734	0	0	0	274	0	0	January	280	0	0	5,695	0	0	0	1,542	0	0	February	273	0	0	5,582	0	0	0	2,049	0	0	March	281	0	0	7,104	0	0	0	1,489	0	0	April	300	0	0	6,559	0	0	0	861	0	0	May	287	0	0	6,663	0	0	0	294	0	0	June	280	0	0	6,192	0	0	0	485	0	0	<b>Totals</b>	<b>3,138</b>	<b>854</b>	<b>27.08%</b>	<b>72,175</b>	<b>20,701</b>	<b>54</b>	<b>86.21%</b>	<b>83,217</b>	<b>2,327</b>	<b>46.91%</b>	Totals to Date	672			16,426		29		1,584				
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<p>Note: There are no reference numbers for FY 2015/2016 for comparison.</p>																																																																																																																																																																																									

ITEM 6d

\*\*PLEASE NOTE:  
CHECKOUT TOTALS  
a. Reflect only public hours  
for Partnership Libraries  
b. Do not reflect Outreach or  
Collection Development

# Washoe County Library System

Monthly Statistics Report for Fiscal Year 2016-2017

## For The Month Of: SEPTEMBER



BRANCH ACTIVITY	Checkouts		Reference		Patron Computer Use		Library Visits		Miscellaneous		Social Media Adult	YTD	Read & Share		
	# checkouts	YTD	Count	YTD	# signups	YTD	# visits	YTD	Digital Visits	YTD				Database Usage	YTD
Digital Branch	30,432	80,008													
Duncan/Traner	136	266	505	1,277	220	336	3,482	13,719				123,355	368		
Gerlach	116	281						85							
Incline	5,333	17,425	1,314	3,400	419	957	5,174	16,464					1,139		
North Valleys	11,623	35,532	832	3,282	1,038	3,012	5,412	12,903					1,131		
Northwest	22,060	68,911	2,662	9,583	1,503	5,098	13,308	41,968					3,311		
Reno	16,807	51,391	2,104	7,697	4,606	14,865	11,734	37,227					3,414		
Senior Center	856	2,639	462	1,432	798	2,263	3,430	9,579					531		
Sierra View	18,144	55,184	7,413	14,502	3,916	11,230	13,274	39,554					3,216		
South Valleys	23,773	74,062	2,283	7,833	786	2,714	14,798	45,652					2,924		
Spanish Springs	13,572	41,607	3,423	9,960	1,087	3,474	13,951	34,235					3,988		
Sparks	21,677	68,525	5,346	16,700	6,048	16,636	13,951	42,412					5,397		
Verdi	420	1,327	65	134	5	11	316	727					62		
<b>Total:</b>	<b>164,949</b>	<b>497,158</b>	<b>26,409</b>	<b>75,800</b>	<b>20,426</b>	<b>60,596</b>	<b>98,830</b>	<b>294,525</b>	<b>208,290</b>	<b>642,880</b>	<b>9,343</b>	<b>26,222</b>	<b>30,948</b>	<b>123,355</b>	<b>25,481</b>

PROGRAMS/	# of Programs		Youth		Adult		Program Attendance		Youth		Adult		Outreach Attendance		Youth	
	# adult	YTD	# youth	YTD	# adult	YTD	# adult	YTD	# youth	YTD	# adult	YTD	# adult	YTD		# youth
Digital Branch	0	0	0	7	0	0	0	219	0	0	0	0	0	0	0	0
Duncan/Traner																
Gerlach																
Incline	9	24	17	37	126	658	293	977	1	3	22	437	3	67	3	67
North Valleys	3	10	14	36	24	76	446	1,036	0	2	0	0	0	128	0	128
Northwest	7	25	32	83	99	345	1,303	3,237	0	2	2	0	0	72	0	72
Reno	16	30	14	34	80	122	280	659	0	0	0	0	0	0	0	0
Senior Center	10	30	0	0	73	251	0	0	0	0	0	0	0	0	0	0
Sierra View	5	7	27	74	518	522	432	1,234	1	3	5	250	132	210	0	210
South Valleys	17	55	40	104	224	923	1,594	3,954	0	5	0	0	117	234	0	234
Spanish Springs	12	33	55	158	233	505	1,514	3,825	1	3	6	11	40	100	0	322
Sparks	10	24	28	81	111	236	505	1,893	0	0	3	0	0	0	0	390
Verdi	0	1	0	1	0	17	0	12	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>89</b>	<b>239</b>	<b>227</b>	<b>615</b>	<b>1,488</b>	<b>3,655</b>	<b>6,367</b>	<b>17,046</b>	<b>3</b>	<b>19</b>	<b>31</b>	<b>312</b>	<b>904</b>	<b>741</b>	<b>1,423</b>	<b>1,423</b>
Administration Outreach																
Note: Digital Branch includes ebooks, audiobooks, magazine checkouts Duncan/Traner & Verdi reflect public hours only Gerlach reflects both public and school hours																
<b>ITEM 6d</b>																

# Washoe County Library System

Monthly Statistics By Branch / Cumulative By Month / Resulting In Yearly Total – Thru September

System Total Comparison For Fiscal Years 2015-2016 / 2016-2017

	Meeting Room Use						% Change		
	2015-2016		2016-2017		2015-2016			2016-2017	
	# of Meetings	% Change	# of Meetings	% Change	Attendance	% Change		Attendance	% Change
Administration Outreach									
Digital Branch									
Duncan/Traner	0	0.00%	0	0.00%	0	0	0	0	0
Gerlach									
Incline	15	-6.67%	14	-6.67%	248	145	145	-41.53%	
North Valleys	6	0	0	0	33	0	0	0	
Northwest	10	10.00%	11	10.00%	86	126	126	46.51%	
Reno	29	-34.48%	19	-34.48%	408	344	344	-15.69%	
Senior Center	0	0	0	0	0	0	0	0	
Sierra View	5	-40.00%	3	-40.00%	11	335	335	2945.45%	
South Valleys	67	-29.85%	47	-29.85%	1,505	858	858	-42.99%	
Spanish Springs	39	-35.90%	25	-35.90%	707	474	474	-32.96%	
Sparks	9	-11.11%	8	-11.11%	102	154	154	50.98%	
Verdi	0	0	0	0	0	0	0	0	
<b>Totals</b>	<b>180</b>		<b>127</b>	<b>-29.44%</b>	<b>3,100</b>	<b>2,436</b>	<b>2,436</b>	<b>-21.42%</b>	<b>ITEM 6d</b>

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Collection Development