

## PUBLIC NOTICE

Members of the Washoe County Library Board of Trustees have been invited to attend a reopening ribbon-cutting celebration for the Sparks Library. The event will be held at 3:00 p.m. on Wednesday, April 20, 2022 at 1125 12<sup>th</sup> Street, Sparks NV.

This Public Notice is being posted in the event there may be a quorum of the Washoe County Library Board of Trustees at that upcoming event. This invitation is not, and is not intended to be, an official meeting of the Washoe County Library Board of Trustees. No discussion, deliberation toward a decision or action on any matter over which the Washoe County Library Board of Trustees has supervision, control, jurisdiction or advisory power, will occur at this event.



– REVISED –

**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, APRIL 20, 2022 | 4:00 P.M.  
SPARKS LIBRARY  
1125 12TH ST, SPARKS NV 89431**

Pursuant to NRS 241.020, the agenda for the Trustees’ meeting has been posted at the following locations: Washoe County Courthouse, Washoe County Administration building, Downtown Reno Library, Incline Village Library, North Valleys Library, Northwest Reno Library, Sierra View Library, South Valleys Library, Spanish Springs Library, and Sparks Library. Further, in compliance with NRS 241.010, this notice has been posted on the official website for the Washoe County Library System at [www.washoecountylibrary.us](http://www.washoecountylibrary.us) and at <https://notice.nv.gov>.

Members of the public may attend this meeting in person or can attend by teleconference by logging into the Zoom webinar accessible through the following link: <https://us02web.zoom.us/j/84224131597>. If prompted, use the following passcode: 889408.

Support documentation for items on the agenda is available to members of the public at the Downtown Reno Library Administration Office, 301 South Center Street, Reno, Nevada, and may be obtained by contacting L J Burton at (775) 327-8343 or by email at [ljburton@washoecounty.us](mailto:ljburton@washoecounty.us). We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend meetings. Should you require special arrangements for any Trustee meeting, please contact our office at (775) 327-8341, at least 24 hours prior to the date of the meeting.

The Library Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board, however, responses from Trustees to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Trustees will consider, Trustees may choose not to respond to public comments, except to correct factual inaccuracies, to ask for library staff action, or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: “Board Comment – limited to announcements, strategic plan activity updates, or issues proposed for future agendas and/or workshops.”

The Library Board of Trustees conducts the business of the Washoe County Library System during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

The Library Board of Trustees may take agenda items out of order, consider two or more items in combination, remove one or more items from the agenda, or delay discussion on an item.

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**LIBRARY ADMINISTRATION**

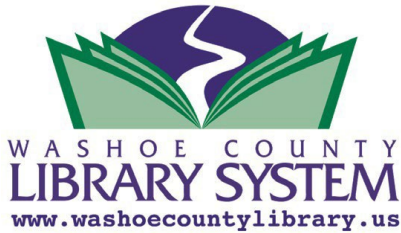
301 South Center Street | PO Box 2151, Reno NV 89505  
(775) 327-8341 | [www.washoecountylibrary.us](http://www.washoecountylibrary.us)



– REVISED –

The Board of Trustees may take action only on the items below that are preceded by the words “For Possible Action.” The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a) *For Possible Action:* Approval of Minutes from the Library Board Meeting of March 23, 2022
- 4) Old Business
  - None
- 5) New Business
  - a) Library Director Strategic Plan Update
- 6) Reports
  - a) Library Director’s Report
  - b) Sparks Library Update
  - c) Outreach Services Report
  - d) Maker Team Report
- 7) Staff Announcements - Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.*
- 8) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops
- 10) Adjournment



**LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, MARCH 23, 2022  
4:00 P.M.**

**The Board met in regular session in a hybrid format via Zoom webinar and in person.**

Chair Holland called the meeting to order at 4:05 pm.

**1) ROLL CALL**

Board Members Present: Wayne Holland, Jean Stoess, Frank Perez, Zanny Marsh,  
Amy Ghilieri

Board Members Absent: None

County Staff Present: Assistant District Attorney Herb Kaplan, Assistant County  
Manager David Solaro

Public Present: None noted

**2) PUBLIC COMMENT**

None

**3) APPROVAL OF MEETING MINUTES**

**a. Approval of Minutes from the Library Board Meeting of February 16, 2022**

On motion by Trustee Marsh, seconded by Vice Chair Ghilieri, which motion duly carried, the Board approved minutes from the February 16, 2022 meeting. All in favor, none opposed.

#### 4) OLD BUSINESS

None

#### 5) NEW BUSINESS

##### a. Library Director Strategic Plan Update

Library Director Jeff Scott reviewed a PowerPoint presentation, a copy of which was provided in the agenda packet, regarding progress made over the past month and recent updates to the 2022-2025 Strategic Plan.

Trustee Marsh and Chair Holland wanted to know more about the Library System's book displays; Director Scott explained how various material displays were planned with the "stimulate imagination" strategic goal in mind to encourage patrons to browse and discover new materials.

Director Scott anticipated there would be updates regarding the new bookmobile van soon, and he described how determining the materials to be housed in the bookmobile was part art and part science. He detailed the renovations at the newly reopened Northwest Reno Library and noted the ribbon cutting ceremony had been a success, with news coverage and members of the public, staff, and Library Board in attendance to celebrate. He noted renovations at the Sparks Library were on schedule, with asbestos remediations now complete; plans were to host a ribbon cutting ceremony at 3:00 p.m. immediately preceding the next Board of Trustees meeting on Wednesday, April 20, 2022, to show off the long-awaited improvements to one of the Library System's oldest branches.

Director Scott noted monies for installing special earthquake shelving at the Sparks Library had come from the Tacchino Fund, which was right on target for expenditures within the allotted time frame. He also described the upcoming renovations of the Senior Center and Sierra View Library branches. He explained that currently, social services clients who traveled to the State of Nevada offices of Welfare and Supportive Services or the Children's Cabinet had to walk quite a distance around the building and through a large parking lot in order to get to the library branch in the shopping center right next door. The planned renovations would address this, creating direct access to the Sierra View Library from the parking lot of the State offices, and improving community members' ability to utilize critical library resources before or after their appointments.

This would also serve to improve the Library System's partnerships with other community social support services; individuals applying for public assistance, for example, could benefit from quicker access to the Sierra View Library's public computers, Wi-Fi, job searching resources, and reference materials, as well as the

proximity of both the Library and the Welfare and Children’s Cabinet offices to nearby public transportation.

Staff were working to plan and prepare for improved workforce building services in conjunction with the American Job Center, the Reno-Sparks Chamber of Commerce, the Northern Nevada Literacy Council, and other local groups, businesses, and nonprofits focused on working together to help citizens achieve and maintain gainful employment, both regionally and statewide.

At the Downtown Reno Library, Director Scott remarked, planning was in process to construct a new family restroom in the children’s area, which would improve family safety as well as providing much-needed Americans with Disabilities Act (ADA)-compliant restroom access on the main level of the branch. Currently, the Downtown Reno Library was required to close its doors whenever the aging elevator went out of service, since there was no other restroom for patrons on the main floor to access without having to use the stairs.

Director Scott also reviewed an upcoming partnership with the American Association of Retired Persons which was anticipated to launch towards the end of June 2022, with the goal of reaching out to isolated senior citizens in the community to make them aware of various programs and services available through the local libraries, and if funding could be obtained, to assist these vulnerable individuals with transportation to and from branches. Staff were searching for potential grant opportunities for this initiative.

Director Scott noted staff had celebrated Women’s History Month with various book and material displays, planned activities, and a featured segment on the On the Shelf radio program. He also stated several staff members would be attending the upcoming Public Library Association conference in April 2022, where there would be further discussion regarding the 2024 tax initiatives, ways to further promote public awareness of the need to renew this critical source of funding for the Washoe County Library System and the important resources it provided to community members.

## **6) REPORTS**

### **a. Library Director’s Report**

Director Scott reviewed the Library Director’s Update, discussing updated guidance regarding specific “zones” or designated areas at each branch for petitioning, gathering signatures, and campaign-related activities. He noted there had been some recent slowdowns with various County departments and services due to turnover, retirements, and loss of experienced staff throughout the County as an organization, though he agreed it was always good to have new employees.

Director Scott noted there had been a push to create more public meeting rooms and spaces at various branches. However, at the Downtown Reno Library, which was known for its extensive collection of long-established indoor plants and trees, there was strong opposition to removing vegetation for this purpose. As an alternative, smaller booth-type spaces or “virtual meeting areas” had been proposed, where individuals could conduct private online meetings using video and audio calls rather than meeting in person. This would not only allow the branch to preserve its beloved plant collection but could also be a more cost-effective solution to building large new conference or meeting rooms.

Other points reviewed in the Director’s update included delivery of the long-awaited new courier van and the delay of the bookmobile van due to ongoing supply chain issues, a list of staff members nominated for Washoe Stars awards for outstanding service, integrity, or communication efforts, and the retirement of Development Officer Andrea Tavener.

**b. Northwest Reno Library Report**

Northwest Reno Librarian I Robin Posniak reviewed a PowerPoint presentation, a copy of which was included in the Board packet. Mr. Posniak highlighted events, developments, and activities at the branch over the preceding two years, including painting and renovations, some recurring facilities issues involving plumbing blockages caused by tree roots, the activities of staff during the COVID pandemic shutdowns in early 2020, and the ways in which the branch had adapted to continue providing services to patrons and community members by utilizing drive-up checkouts and transitioning to virtual programming.

Mr. Posniak noted staff members had received recognition from the Board of County Commissioners for their contact tracing efforts in conjunction with the Washoe County Health Department and the school district in the fall of 2020. Most recently, the branch had undergone extensive renovations, with improvements to the location and layout of shelving and materials, new flooring, a revamped teen area and treehouse space for younger children, and more comfortable and functional furnishings. Community participation in story time activities was increasing, though attendance was still not as high as pre-pandemic levels.

Mr. Posniak noted the branch had also hosted an exhibit with stories holocaust survivors, which had been displayed in conjunction with the extensive holocaust book collection housed at the branch. Going forward in 2022, staff looked forward to hosting new family programs on the weekends and implementing “Teen Tuesdays”. Chair Holland thanked staff for their hard work during the pandemic.

### **c. Youth Services and Library Events Update**

Youth Services and Library Events (YSLE) program staff members Beate Weinert and Judy Hansen conducted a PowerPoint presentation, a copy of which was provided in the Board packet. They noted the Library System had slowly begun returning to hosting in-person events and programming in the fall of 2021 with magic shows and story times. Though attendance had steadily been improving, a return to pre-pandemic story time activities where hundreds of toddlers crowded together in one area was unlikely; the smaller groups were also safer and easier to manage. There had been events with Santa Claus in December and different branches had hosted Story Time with the County Manager, Eric Brown, which had been successful and well-received by the community. Many staff development activities had also taken place, as well as a YSLE retreat and onboarding and training of several new employees had been hired in October 2021. The Library System had begun participation in the local Children's Cabinet "Safe Place" program, with the largest branches becoming Safe Place sites where at-risk individuals could reach out to trained staff members for help if they were in need. Preparations for the 2022 Summer Reading Challenge were under way, and information regarding the kickoff party would be detailed in an upcoming issue of the Library Explorer publication.

Trustee Marsh inquired regarding the possibility of working with local pediatricians, doctors' offices, or possibly the school district to begin issuing library cards to the youngest citizens of the County as soon as they were born, so children would always have access to library materials and resources without ever having to register. Director Scott suggested beginning this initiative might be as simple as including a box parents could check when their babies were born at a Washoe County hospital, indicating they would like their child to automatically receive a library card. Trustee Marsh shared a story of a family in the Verdi Library that brought their baby and commented with pride that they might have been the youngest patron of the Washoe County Library System.

Chair Holland complimented staff on their energy levels when presenting youth activities; he indicated gaining and keeping the interest of young patrons at various events could be demanding, yet it was likely very rewarding for the many employees who loved those types of interactions.

### **7) STAFF ANNOUNCEMENTS**

Youth Services and Library Events (YSLE) Coordinator Beate Weinert expressed appreciation for the efforts and support of the Friends of the Washoe County Library, adding that their generous donations and proceeds of the book sales activities, as well as the gifts and donations of other patrons and community organizations, were the reason the libraries were able to host the Summer Reading Challenges and provide program materials, books, and prizes; these activities could not be funded with taxpayer monies.



Library Director Jeff Scott provided a brief update regarding the last-mile fiber internet connection project and plans for the Gerlach Library branch.

**8) PUBLIC COMMENT**

None

**9) BOARD COMMENT**

None

**10) ADJOURNMENT**

Chair Holland adjourned the meeting at 5:32 p.m.

Pending Board Approval




# Washoe County Library System

2022-2025 Strategic Plan Update  
April

# Stimulate Imagination

- Creation of New Book Service Team modeled after KUNR On The Shelf Team
- Four Needs:
  - Keeping up to date about new books/book promotion
  - Merchandizing the Collection both inside the library and online
  - Take on book related programming: Author Talks/Book Events etc.
  - Book Delivery Services



KUNR Serving Northern Nevada and the Eastern Sierra

Now Playing  
KUNR

## On the Shelf

Mondays during Morning Edition at 6:42 and 8:42 a.m. PT

Hosted by Washoe County Library System

Every Monday, librarians from the Washoe County Library System offer book recommendations, new titles and fun suggestions to keep you reading.





## Provide Welcoming Spaces

- Sparks Library Renovated
- *New Carpet/LVT Flooring*
- *Asbestos Abatement*
- *Paint*
- *New Furniture Fixtures and Equipment from Tacchino Trust*
- *\$100,000 in new childrens' books from Tacchino Trust*

# Provide Welcoming Spaces



# Provide Welcoming Spaces

- Sparks Library Renovated
- Northwest Reno Library Renovated
- Awaiting Word on future improvement projects:
  - Sierra View Library Renovation
  - Senior Center Library Renovation
  - Downtown Reno Library Elevator
  - Downtown Reno Library Restroom
  - New North Valleys Library





# Provide Welcoming Spaces/Staff Training

Enhancing Regular Training Opportunities

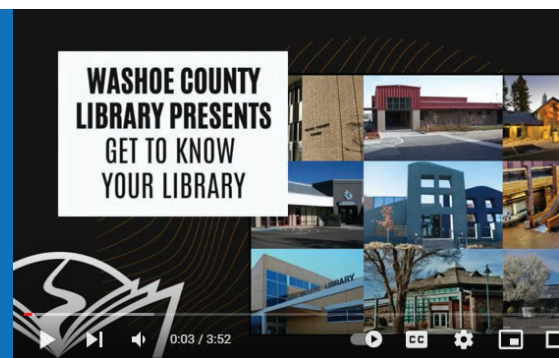
Team Project

Niche Academy

Homeless Library Training

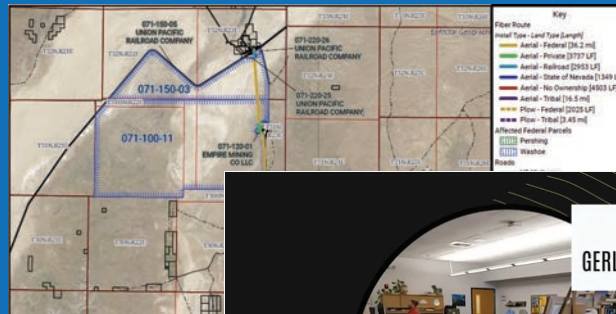
Diversity Training planned for May Staff Day

Get To Know Your Library Video Series



# Provide Welcoming Spaces

- Last Mile Fiber to Gerlach Library
- \$2million project
- USAC/ERATE funding
- Cost to County \$32,000





# Workforce Building

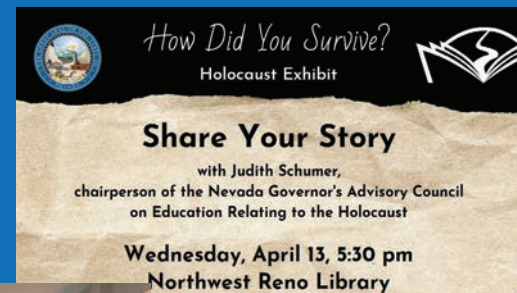
Working with ACT colleagues in Southern Nevada, LVCCLD, and Southern Nevada Work Ready Communities

Planned meetings with NNLC and Reno Sparks Chamber of Commerce to accelerate adoption and enhance training



# Celebrate Our Diverse Community

- Holocaust Exhibition  
How Did You Survive?
- Exhibition features 50 stories of Holocaust survivors, mostly from Nevada.
- Special Programs all month long at Northwest Reno Library for Holocaust Remembrance





# Thank You

Washoe County Library System  
2022-2025 Strategic Plan Update  
FEBRUARY

## Library Director Update 04/05/22

### Happy National Library Week! Happy National Library Workers Day!

We celebrated our National Library Week Proclamation at the Northwest Reno Library Ribbon Cutting in March. I wanted to thank you for all that you do. This year has been especially fortuitous with accomplishing a great deal of progress on our strategic plan. Northwest Reno Library has been renovated. Sparks Library has been renovated with opening plans for April 20<sup>th</sup>. Incline Library renovated their children's' space and launched a new book vending machine. We have other improvements in the works and enhanced services happening now. The list goes on. None of this happens without your hard work and support. This is the result of the excellent library service you provide every day. Thank you for all that you do!

[https://www.washoecountylibrary.us/files/pdf/WCLS\\_StrategicPlan\\_2022-2025.pdf](https://www.washoecountylibrary.us/files/pdf/WCLS_StrategicPlan_2022-2025.pdf)

#### **Washoe Stars**

##### **Downtown Reno Library Staff: Quality Public Service**

Downtown Reno Library staff were commended by a patron for handling an unruly patron. This patron was glad to see the staff teamwork.

##### **Emily Hoops: Quality Public Service**

Emily was especially helpful at the Downtown Reno Library on the "Get to Know Your Library" project and collaboration with the Discovery Museum.

##### **Judy Hansen: Integrity**

Judy was highlighted for her commitment to library staff and to serving our diverse communities.

##### **Lisa Felix: Quality Public Service**

Lisa was commended for her welcoming and kind service to patrons.

##### **Lorna Grasso: Integrity**

Lorna was commended for her upbeat attitude and work ethic. She puts in long hours to ensure the library runs smoothly.

##### **Melissa Wilson: Quality Public Service**

Melissa was commended for her work on the "Get to Know Your Library" project and her coordination with the Discovery Museum for the exhibition coordination.

##### **Rachel Winters: Effective Communication**

Rachel was commended for her attention to detail regarding improvements to the events calendar.

### **Holocaust Exhibition**

Kolo 8 picked up our press release about our Holocaust Exhibition "How Did You Survive?" This exhibit is available now with an opening ceremony planned for Saturday.

"How Did You Survive? is a thought-provoking exhibit of stories of 50 Holocaust survivors, primarily from Nevada. The exhibit was created by Heidi Straus and Esther Finder and is sponsored by the Governor's Advisory Council on Education Relating to the Holocaust."

### **Friends of Washoe County Library Booksale Starts Friday!**

Runs April 9-17

<https://washoelibraryfriends.org/buy-books-and-more/>

### **Courier Van has been delivered**

County is currently processing the vehicle to get it on the road. We are working with a graphics company for branding and design on the vehicle.

### **Bookmobile Update**

Good news from Capitol Ford is that our bookmobile is either being built or on its way for delivery. We are probably the last government agency to get a vehicle for this calendar year. Most state and local agencies have been "balanced out" which means they will not receive vehicles. I will have an update once it is confirmed to be on its way.

### **Interviews using Microsoft Teams**

We have switched from Zoom to using Microsoft Teams for our virtual interviews. So far this has improved efficiency with our panelists as well as our administrative support team.

### **Fall Explorer Deadline**

Fall Events Deadline comes up May 15

### **New Hours handouts coming**

Hours handouts coming soon/Business Card option coming with it

### **Request for Photos: Best Places to Read Promotion**

Marketing and Communications Team is asking for photos of your favorite reading spots. Photos of you or photos of patrons reading in the library will be helpful. Take some time to see if you can catch someone reading (and take a picture with their permission).

## Sparks Library LBOT Report – April 2022

Welcome to the newly renovated Sparks Library. Thank you for helping us celebrate our grand reopening.

It's been a while since we've provided a report. Like other branches, Sparks participated in:

- Providing library staff for contact tracing; Diane Bateson, Colin Biggs, Pamela Sliker
- Staff assisted with the innovative TEAMS telephone reference from June 2020 to April 2021, answering well over 11,000 calls from the public.
- Express services, Grab and go, modified computer and public fax access, and basic reference services until we fully reopened.

Thanks to Director Scott, we were allocated an additional professional librarian and two additional Library Assistant II staff to expand to seven day a week hours. With the additional professional on board to oversee youth services and library events for Sparks, we assigned Debbie Gunderman to oversee a new Homebound delivery service model to accompany outreach services with a new bookmobile.

Our shining moment is the renovation of this branch...providing updated seating options, enlarging gathering and seating spaces throughout the facility. We also had the opportunity to relocate some of the collection to provide more electricity for users with their own devices.

The Children's area saw the biggest change with an enlarged storytime area, a fresh new collection courtesy of the Tacchino Trust, and fantastic display spaces to highlight the collection.

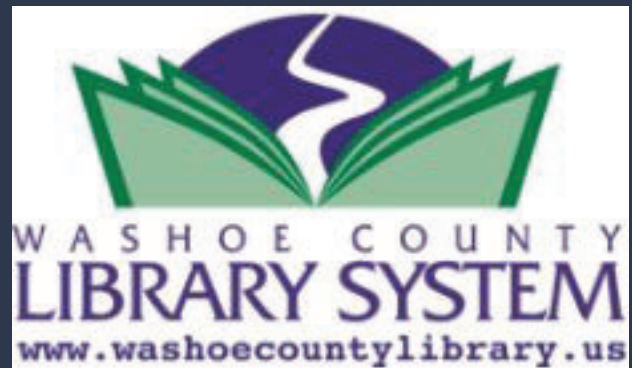
As a place for families to gather, we have attempted to appeal to young families, with children's computers available with a seating area for their caregiver to engage with them on computers as well as dual headphones so the child can be guided while using the ABC Mouse software. We've purchased a chair specifically designed for comfort for nursing or feeding children. (That will arrive in a couple of weeks).

The Young Adult area is more clearly defined, rearranged to promote more places for the Teens to gather, and the collection was pulled out and separated from the adult collection.

We have had new, enthusiastic staff come on board, which our Youth Service Librarian Lori Talarico is overseeing to drastically increase our programming and presence in the community. (Briefly introduce any staff at the board meeting.)

We look forward to this next year of increasing programming, increasing visits, and increasing our presence in the community.

# The Outreach Team



# Home Bound Services

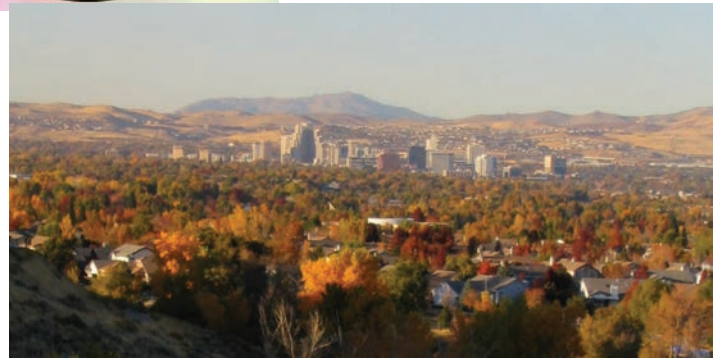




# Mobile Services



# Community Outreach



# School Outreach



# The Outreach Team

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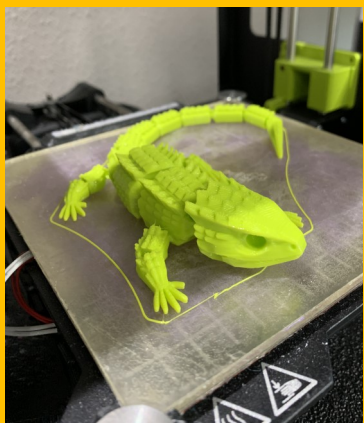
# MAKER SERVICES TEAM

## Library Board of Trustees Report

### April 2022

#### Spotlight on 3D Printing

3D printing services restarted on July 1, 2021. There have been almost 1,000 print requests since the service began in August 2019. Requests range from cartoon characters to business card holders, cell phone rests, and more. In addition to patron requests, branches are using their printers in a variety of interesting ways:



Lizard with moveable joints & tail, Northwest Reno



A yellow slug and a green frog have taken up residence in the garden at the South Valleys Library- Many other colorful 3D-printed creatures also live in the garden



Children enjoy moving them around!



Heart , Northwest Reno



Spring is in the air, and colorful Easter eggs are printing at South Valleys



3D-printed boat, used at a Weird Science Wednesday on harnessing air power, Incline Village



Patron print requests, Northwest Reno



Business card holder



Dungeons & Dragons mini-figs, printed for a teen event at Incline Village Library



## Upcoming Quad Events:

Mother's Day Gifts  
Father's Day Gifts



Make a mug, luggage tag, heart ornament or bottle opener using a favorite photo

## Life is a Highway (July)



Celebrate your love of classic cars and timeless music at the Quad and design a fun item featuring a favorite car or song

## Back to School (August)



Get ready for school with the Quad's help! Makers will get a chance to personalize their own back-to-school supplies, provided by the Quad, using the sublimation printer





Vinyl Signage at Northwest Reno and Incline Village Branches  
Two branches recently used the Quad equipment to create eye-catching signage. The Maker Services Team is currently planning to provide each branch with their own vinyl cutter and heat press to support library maker events, and staff creativity.

